

MINUTES OF THE VABC MEETING – 7 September 2022

In attendance: VABC President	Shelly Coppock
VABC Secretary	Dee Davis
VABC Treasurer	Sandra O'Connor
VABC Communications	Jen Pereira
VABC Member at Large	Rachel Freeman
Baseball	Amanda Babcock/Michelle Noble/Dee Davis
Basketball Boys	LaTonya Thomas
Basketball Girls	Mark Hines
Cheerleading	Amanda Frase/Michelle Bauer
Crew	Jen Pereira/Ana Paz
Cross Country	Nicole Kesler
Field Hockey	Bruce Bennard
Lacrosse Boys	Amy Ford
Soccer Boys	Sandra O'Connor
Soccer Girls	Lauryn Laslie/Karen Taylor
Swim and Dive	Dee Davis
Volleyball	Rachel Freeman
Wrestling	Ty Knepp
Volunteer Family	Bobby Ravinski
WSHS Athletics	Kyle Geck
WSHS Athletics	Ty Knepp
Apologies: VP for Concessions	Sherinda Robinson

Item 1. Minutes of the Last Meeting The minutes of the last meeting were read and accepted/seconded. They were summarized as follows:

- Two scholarships of \$1000 were handed out to Charlotte Murphy and Ethan York.
- Student-athlete Stoles were very well received at graduation and we look forward to continuing with the new tradition this year.
- We have started in person spiritwear sales and this has been well received. We made approximately \$3700 during new student orientation.
- We will continue tradition of using AP Scholar volunteers to work under supervision.
- The position of Vice President for Spiritwear remains vacant, although so much work has been done already by Coach Frase - for which the Board is most grateful.

Item 2. Introductions The Board introduced themselves to the members present. Mr Geck spoke in his first meeting since being appointed to role of Activities Direction and he introduced Mr Knepp, who will be working in the Activities office. The vision of the Board was shared - to promote more parent involvement and engagement to meet the goal of directly and positively impacting our student athletes.

Item 3. Reports of Officers

a. President

i. The Spiritwear store will be open on Friday's between 10 – 12.30 and will need volunteers. Michelle Bauer and Amy Ford volunteered to work this week. The basic stock has been replenished and new items ordered – including a crew neck shirt, baseball hat and jogger pants. A question was asked about women's cut shirts and it was agreed to try and add online availability (and then track sales to see if they are worth adding into the store). The first color-out game will be 9 Sep 2022 and will be Purple/American colors to honor Coach Moore and our Purple Vikings.

ii. The large electronic scoreboard in the gymnasium was purchased from a company called Scorevision, and there is currently outstanding payment of around \$65,000. They have recently been paid \$11,000. The original plan was to repay the cost over 3 years, and they would help us get sponsorship. The expectation for their assistance and the details of the reality are different and it is on us to gain sponsors. We need to do two things – firstly to learn to use the boards to their full potential and secondly, to find ways to raise the money to repay this loan as our number one priority. It would be beneficial to have a volunteer to lead the sponsorship search and ideally a sponsorship committee to meet this need. We currently have 2 sponsors – the VFW Post in Occoquan and the OWL Fire Department.

iii. 50/50 Raffle. We will be doing a 50/50 raffle at upcoming football games. Probably will be done by cash initially. Any adults are welcome to assist.

b. VP for Concessions VP for Concession sent her regrets that she had to work. The concessions have benefited and appreciate the student volunteers, but everyone was reminded that adults need to handle cash. It was disappointing that concessions stand was left a mess after the first football game. All volunteers are reminded to restock their area if stock is available and to clean up their area. We need an inside popcorn machine (Jen Pereira suggested that one could be borrowed from Band in the short term). A microwave was donated for the baseball stadium but that is currently being lent to the stadium. We could also use a Keurig for both indoors and outdoors. We also need an indoor hot dog warmer. The pretzel warming machines (both indoor and outdoor) are not working well. We can also borrow one of those from Band. The indoor nacho cheese machine is not working but there is one in storage which will be brought inside. The chip warmer is to be thrown away. As a point of interest, Square sales thus far are \$4977.94 for spiritwear and concessions and almost \$2000 in cash.

c. VP for Spiritwear Post vacant. In the meantime Coach Frase and volunteers are making sure that spiritwear is available for sale in person and online.

d. Finance Officer There has been an issue handing over the bank account as all signatories have to be present at the same time. This should happen before the next meeting. The balance of account is \$7468. There are 3 outstanding invoices – a 2 year old one, spiritwear and Pepsi. \$11000 has been sent to Scorevision. The sale prices for concessions have been changed and signs are being made. We have changed pizza supplier – good value, great pizza and better organization.

Item 4. Report of the Activities Director

Now officially in post, Mr Geck gave an overview of his position.

- As it is always asked, he explained that uniform and equipment is generally replaced on a 4 year cycle, with some exceptions. The AD covers most of the cost. Teams may need to contribute to costs. There may be some flexibility if cheaper options are chosen.
- He reported that Indoor/Outdoor track will now charge for spectators.
- Crew have received their first donation from the school.
- The AD asked that any feedback from parents or coaches be passed on to him, so that he could address issues. Communication is key. He encouraged members to be the voice to their coaches and team parents, and to encourage more to come to the VABC meetings.
- A reminder that this is a collective effort and whilst sports generally run their own concessions, all profits go into a central fund.
- We have a fundraiser organized for 1 October at Chipotle. AD has also been approached by Sweet Frog and Five Guys.
- Mr Ty Knepp will be working with middle school feeders, assisting the AD and focusing on students needing academic support to remain eligible.
- In response to a question, he said information for Homecoming will soon be forthcoming from SALC.
- The creation of an Esports
- Recruiting coaches remains a major commitment. Golf (Ian Houston) has started well with 2 female team members, and a good pool of players. Volleyball (Rick Habina) season is underway. A dance coach has been appointed. Lauryn Lasley was welcomed as the new Girls Soccer coach. Swim and Dive coach has been selected and is going through HR process. Wrestling interviews will be soon. Outstanding positions to be recruited – Boys and Girls Lacrosse, and Girls Tennis.

Item 5. Outstanding Business To aid, a summary of positions is as follows:

- Vice President for Spiritwear
- Volunteer to lead Sponsorship search
- Sponsorship team volunteers
- Spiritwear store volunteers on Fridays 10-12.30
- Concessions help – any time.

Item 6. New Items It was confirmed that concussion training is online and that physical forms are needed for conditioning.

Item 8. Date of Next Meeting

The date for the next meeting is 12 October 2022 (one week later than normal due to school holiday).

Subsequent meetings will be 2 November 2022, 7 December 2022, 4 January 2023, 1 February 2023, 1 March 2023, 12 April 2023 (one week later due to Spring break), 3 May 2023 and 7 June 2023.

Item 7. Close

The meeting was closed at 8.15pm.

